

Terms and Conditions of Booking Summer School

1. **Booking Responsibility:** Responsibility for the details of bookings and for payments lies with the person making the initial booking.
2. **Confirmation:** When we receive your completed application form we will send you a letter or email confirming your child's place with a statement showing details of your child's course.
3. **Payment of the fees:** The fees must be paid in full no later than two months from the date of confirmation. The amount is non-refundable and is your acceptance of the booking. If payment is not received by the stated date, we may cancel the reservation. Parents are advised to arrange comprehensive insurance including cover for payment of fees in case a student is unable to attend for any reason.
4. **Negligence:** We accept responsibility for those course elements under our direct control, if caused by proven negligence of Hurtwood House or its employees. We cannot accept responsibility for loss of enjoyment due to travel, strikes, weather, loss or damage to luggage or personal property, personal injury or illness while on the course, including use of sub-contractors such as transport companies.
5. **Medical:** We accept students on the assumption that they are in good health.
6. **Programme changes:** We reserve the right to alter or cancel any courses, accommodation and other arrangements that are in our control. We reserve the right to cancel a course in case of insufficient numbers. Students will be taken off-site during the course or teaching programme (e.g. visits to local attractions, theme parks etc).
7. **Incompatibility:** We reserve the right to exclude or refuse any person at any time prior to or during the activity or course if, in our opinion, that person is not compatible with the general enjoyment and well-being of other students or the satisfactory administration of the activity or course. If so, we will not refund the cost of the course. All students are subject to the School rules. Any breach of rules may result in students being sent home at their own expense.
8. **Photography:** Photographs of students may be taken and used in Hurtwood House marketing material, including on social media sites. Written objections will be respected.